



**KINGS'
EDUCATION**
The Best By Every Child

COMPLAINTS FORM

2025-26



Kings' Education – Complaint Form

Please complete and send to the relevant PA to Leadership/Principal:

- Kings' School Dubai – ksd-patoleadership@kingsdubai.com
- Kings' School Al Barsha – patoprincipal@kingsalbarsha.com
- Kings' School Nad Al Sheba – patoprincipal@kingsnas.com

Section 1: Your Details

Your Name:

Child's Name:

Year Group/Class:

Relationship to Child:

Address:

Mobile Number:

Email Address:

Section 2: Details of Complaint

Please set out your complaint clearly, including dates, people involved, and the impact of the issue:

Section 3: Steps Already Taken

Who have you already spoken to? What was the response?

Section 4: Desired Outcome

What actions do you feel would resolve the matter?

Section 5: Supporting Evidence

Please list any attached documents (emails, screenshots, reports, etc.):

Signature:

Date

